

Information on Norfolk's groups and forums

We would like to find out about the different health and social care related groups and forums in Norfolk. We want to know who these groups are, what they do, and how they are currently able to influence public services, including health and social care.

This will help us to see where the gaps are and where people's voices might not be being heard. This work is an important part of Norfolk County Council's Market Development project, which is a project in the Community Service's Transformation Programme.

It would be greatly appreciated if you could take some time to provide information about the groups/forums that you are involved in. If you are involved in lots of different groups/forums, we will need a separate form to be completed for each group/forum.

Useful data from this survey will be shared at the Annual Independent Care Conference which is being held on the 16th November at the John Innes Centre in Norwich. (Please visit NCCs website for more information about this conference)

We would also like to add information about your group/forum to our online Service Directory. This is our database of different groups, forums and organisations in Norfolk which is available, to the public, on our website www.norfolk.gov.uk. You will be able to tell us if you would like to be added to our directory at the end of this form. If you answer 'yes' to question 20, information needed for the Service Directory will automatically be transferred from this survey into the Service directory.

The deadline for completing this form is the 29 September 2011.

Fair Processing of Personal Data

The information we (Community Services) are collecting is divided into two parts, information about the group and information about you.

The information about the group will be used to contact the group and to enter them into the Service Directory. This isn't personal data. This information will be held securely on a database and will be kept for as long as the group wishes to remain on the Service Directory. We will check the accuracy of the data with the group regularly.

The information you provide about yourself, your contact details is personal data and we are collecting that so that we can explain to the group who has nominated them to us, so that we aren't cold calling them. This information is personal data and we will only keep it for as long as it takes to contact the group. Once we have done that we will delete your information. We won't share your information with anyone other than the group you nominate.

If you have any queries about this form please contact Shaun Wilson-Gotobed on 079 015 177 39 or email shaun.wilson-gotobed@norfolk.gov.uk

Thank you in advance for your contribution!

Information on Norfolk's groups and forums

About your group/forum

1. What is the name of your group/forum?

2. What are the main aims of your group/forum?

3. What is the subject of your group/forum? (please choose all that apply)

- Advice and Advocacy
- Health
- Social Care
- Parenting and family support
- Housing
- Crime/domestic Abuse
- Travel and transport
- Minority Groups
- Locality Based Forums
- High Level Strategic Forums
- Special needs and disabilities
- Older people
- Carers

Other (please specify)

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4. Who is your group/forum for? (please choose all that apply)

- Adult carers (16 years+)
- Adults who are black, asian or minority ethnic (BAME)
- Adults who are gypsies or travellers
- Adults who are lesbian, gay, bisexual or transgender (LGBT)
- Adults with a physical disability
- Adults with a visual impairment
- Adults with health problems
- Adults with hearing difficulties (deafness)
- Adults with learning difficulties
- Adults with mental health problems
- Adults with palliative care needs
- Adults with sensory disabilities
- Adults with substance misuse problems
- Council staff
- Health staff
- Older people
- People with dementia
- Service providers
- Victims of domestic violence
- Vulnerable young people (16+)

Other (please specify)

5. Is your group/forum run by:

- A provider
- A group of providers
- Service users (the people who the group/forum is for)

Other (please specify)

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6. If your group/forum has a chair or leader what is their name?

7. Does your group/forum have a Terms of Reference?

- Yes
- No
- Not sure

8. We are keen to find out how your group or network relates to Norfolk County Council. Please tick those bodies that you are members of, or receive information from. (Choose all that apply)

- Via the Strategic partnership for older people
- Via the Norfolk Coalition of Disabled People (NCODP)
- Via the Carers Council
- Via the Providers forum
- Voluntary Sector Forum for Children and Families
- Mental Health Provider Forum
- Carers Agency Partnership
- Advice & Advocacy Strategy Group
- Norfolk Specialist Partnership
- Joint Strategic Forum for Health & Social Care
- Voluntary Norfolk
- VCS Together (in North Norfolk)
- Voluntary Sector Partnership (in Gt Yarmouth)
- West Norfolk Voluntary & Community Action
- Age UK (Norwich)
- Age UK (Norfolk)
- It doesn't at present

Other (please specify)

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9. When does your group/forum meet?

10. What area does your group/forum cover? (choose all that apply)

- Norfolk
- North Norfolk
- South Norfolk
- East Norfolk
- West Norfolk
- Norwich

Other (please specify)

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Contact details for your group/forum

Please provide contact details for your group/forum:

11. Address:

12. Postcode:

13. Telephone number:

14. Email address:

15. Website:

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Your contact details

We will use this information to let you know how we have used this information & to contact you in the future

16. Name:

17. Telephone:

18. E-mail address:

19. What is your relationship with the group/forum?

- Member of staff from the group/forum
- Service user who attends the group/forum
- Commissioner

Other (please specify)

Service Directory

We would like to add information about your group/forum to our online Service Directory. This is our database of different groups, forums and organisations in Norfolk which is available, to the public, on our website www.norfolk.gov.uk. You can contact us at any time if you wish to update your information.

Please be aware that this is a public directory, and users can share this information via email or on social networking sites, like Facebook.

20. Do we have permission to add your group/forum to our online service directory?

If you answer 'yes' to question 20, information needed for the Service Directory will automatically be transferred from this survey into the Service Directory

- Yes
- No